

REQUEST FOR PROPOSALS

The Town of New Sharon is seeking proposals for the hauling of solid curbside waste and recyclables for the period January 1, 2024 (effective date) through December 31, 2024.

All proposals must be in a sealed envelope marked Hauling of Solid Curbside Waste and Recyclables – Attn: New Sharon Board of Selectmen or submitted electronically and received by the Town Office at 11 School Lane, New Sharon, ME 04955, by noon on Friday, December 1, 2023, and will be publicly opened Tuesday, December 5 2023. The New Sharon Select Board will review the proposals at their December 5, 2023, regular meeting starting at 5:30 p.m.

The Town of New Sharon reserves the right to accept or reject any and all proposals with the Town's best interest in mind. The Town of New Sharon is an EOE employer.

Please contact Paula Nason, Chair of the Board of Selectmen newsharonbos@gmail.com with any questions concerning the RFP.

Proposal Page

Company

Contact Person

Tax I. D. Number

e-mail address

Business phone

Cell phone

The Contractor shall furnish the services listed under 'Scope of Work' to the Town at the following annual rate:

Collection of Waste/Recyclables: \$_____

Large Item Pickup x 2/year: \$_____

SCOPE OF WORK

- Contractor agrees to collect solid waste and recyclable materials at the road curbside of resident and non-resident households wherever such waste and material is brought to the roadside. The establishment of the collection routes shall be coordinated with the Town Selectmen and provide sufficient notice of the routes of collection to residents prior to service. Any changes of routes after implementation of service shall be coordinated with the Selectman and adequate notice shall be given to all residents.

Routes broken down west of the Sandy River on Tuesday, east of the Sandy River on Wednesday. Roads to be included:

Tuesday: Weeks Mills Road, Muddy Brook Road, Cemetery Road, Saltmarsh Road, Bailey Hill Road, Rt. 2, Rt. 134 starks road, Beans Corner Road, Glenn Harris Road, Industry Road, Cunningham Road, Bassett Road, Hovey Road, Main Street, Library Road, Gordon Road, Clearwater Road

Wednesday: Route 2, Rt. 134 cape cod hill, School Lane (town office/ fire station), Flagg Road, Intervale Road, George Thomas Road, Whittier Cut Off Road, Dyer Brown Road, Chandler Road, Smith Road, Webster Road, Kimball Pond Road, Post Office Road, Lane Road, Taylor Road, Swan Road, Rt. 27 Mile Hill Road, York Hill Road, Five Corners Road, Roxy Rand Road.

Approximate mileage.

- Twice a year bulk item pick up will be scheduled by the Town of New Sharon.
- Contractor shall collect solid waste and recyclable materials on Tuesday and Wednesday each week, alternating between the two. The schedule of collection shall be coordinated with the Town Selectmen and provide an adequate notice to all residents. The Contractor shall not mix the waste or recyclables of the Town of New Sharon with that of any other town. Each day's collection shall not start before 6:00 AM.
- Contractor shall deliver collected solid wastes to the landfill or transfer station under contract with the Town. He shall deliver sorted recyclable to. In both deliveries he shall abide by the rules and procedures between the Town of New Sharon and the contracted facility. The Contractor shall pass the receipts for the costs of tipping waste and recyclables to the New Sharon Selectmen.
- Contractor shall furnish such equipment as is necessary to perform the work herein described to the satisfaction of the Town's Board of Selectmen. Equipment shall include one 20 Cu. Yd.

enclosed compactor truck or equivalent, which shall be sufficient to collect all household and light commercial waste generated in the Town of New Sharon on an every-other-week basis. Equipment shall also include one compartmentalized truck/trailer capable of transporting sorted recyclable materials on an every other week basis. During spring break up at the request of either the road commissioner or the board of selectmen pickup trucks will be used for collection on dirt roads if needed.

- Contractor agrees to provide all personnel to adequately and effectively handle the collection system. He agrees to be fully responsible for all wages and benefits. He will see that all employees shall carry all necessary licenses as may be required. He agrees to provide all training necessary for the proper use of any equipment necessary for personnel or equipment.
- Contractor reserves the right to negotiate for extra compensation from the town if additional streets are added for solid waste and recycling collection. Any street missed because of bad weather, or a truck breakdown will be picked up the next day. If collection is not made because of a holiday, the pick-up will be the next day of that week.
- Contractor will provide a telephone number where Town residents may contact him during normal working hours to effectively deal with complaints and problems relating to this contract. No person shall be denied employment by the Contractor for the reason of race, gender, religion, or age.
- In the event of spillage from the Contractor's equipment or his handling, he shall immediately clean up the litter. All waste or materials spilled or loose due to animals or vandalism prior to collection shall be the responsibility of the household resident for cleanup. All solid waste will be in approved trash bags or cans. All recyclable material shall be sorted and placed in plastic or paper bags and free of all food waste and non- recyclable material and placed in approved containers, clearly marked as recyclable and separate from trash bags or cans. In no event shall recyclable materials be placed curbside in trash bags only. Filled containers shall not exceed seventy pounds (70 lbs.)
- The Contractor shall provide adequate backup equipment and personnel to assure the weekly and monthly collection of waste and material if the primary equipment breaks down. The Town shall hire others if the Contractor falls behind schedule by 24 hours, and it will charge the Contractor for any expenses incurred.
- Contractor agrees to indemnify and hold harmless the Town, its agents and employees from all expenses (including reasonable attorney's fee), losses, claims or liabilities for injury to any person, including death, and for property damage or destruction which in any manner is connected with or arises out of the Contractor's performance hereunder, or which results from the willful or negligent action or inaction of the Contractor or any of his officers, agents, employees, representatives, subcontractors, anyone directly or indirectly employed by any of them or anyone for whose acts may be liable regardless of whether or not it is caused in part by a party indemnified hereunder and the Contractor shall, at his own expense and cost, defend and protect said indemnified parties against all of such claim and demands.
- Contractor agrees to maintain liability insurance in an amount adequate to protect him from personal injury, death, or property damage claims, which may arise from waste removal under

this contract. In addition, Contractor will be required to provide evidence of insurance or financial resources sufficient to satisfy the requirements of the Workmen's Compensation Act.

- If the Contractor fails to perform according to any of the terms or conditions of this contract in the time and manner specified, such a failure shall constitute a breach of the total contract. In the event of a breach, the Municipal Officers may deduct and withhold from the contract an amount which shall equal the actual damages incurred by the Town in obtaining and compensating a substitute contractor to complete the work covered by this contract, as well as any incidental or consequential damages.
- The Contractor may not assign, subcontract, or otherwise transfer his right or obligations pursuant to this agreement without the express written consent of the Town.
- The Contractor will comply with all federal, state, and local laws, rules and regulations and ordinances applicable to its performance of its obligations hereunder. He will obtain and maintain all licenses and permits which, under federal, state, or local government, may be required in order to perform his obligations hereunder.
- All recyclable material will be picked-up curbside and taken to . The following materials shall be considered acceptable for pick-up and recycling, including but not limited to; Corrugated cardboard, #2 natural plastics, #2 colored plastics, green, clear, and brown glass, aluminum cans, aluminum foil, steel, and tin cans, segregated mixed paper, and newspaper and magazines.

The term of the contract shall be from the 1st day of January 2024 to the 31st day of December 2024.

Contractor agrees that the collection prices will remain valid through December 31st 2024. The contract awarded will be renewed or extended if mutually agreed upon by the Municipal Officers and the Contractor upon such terms and conditions provided the Contractor has fulfilled all terms and conditions of the previous contract. The agreement may be amended only if written and signed by both parties. Payment for monthly curbside trash collection will be every two (2) weeks.